

SPORT DISPUTE SOLUTIONS IRELAND

PRIVACY NOTICE FOR USERS OF SDSI SERVICES

Sport Dispute Solutions Ireland is committed to respecting privacy. This notice is to explain how we may use personal information we collect before, during and after you use our services, and what rights you have with us.

This complies with new laws coming into effect in May 2018.

We have appointed Mary O'Connor as our Data Protection Compliance Manager who has overall responsibility for data protection compliance in our organisation. Contact details are set out in the "Contacting us" section at the end of this privacy notice. We do not process large quantities of personal data or sensitive personal data. We have therefore not appointed an official Data Protection Officer.

Names of data controller	SPORT DISPUTE SOLUTIONS IRELAND
Categories of personal data we collect	PERSONAL INFORMATION WE MAY COLLECT FROM YOU You may provide us with or we may obtain personal information about you, such as information regarding your: <ul style="list-style-type: none">! personal contact details that allows us to contact you directly such as name, title, email addresses and telephone numbers;! personal details that enable us to verify your identity to enable us to facilitate our services such as mediation and arbitration (the "SDSI Services");! records of your interactions with us such as telephone conversations, emails and other correspondence and your instructions to us;! any feedback you provide in a survey;! records of your attendance at any arbitrations of mediations;! any payment or bank details you provide so that we can receive payments from you or you can receive funding from us and details of the financial transactions with you.
Our sources of the personal data	We obtain personal data when you: <ul style="list-style-type: none">! use JSI Services, including when you submit any relevant forms or documents as required;! contact us by phone, email or in any other means;! make a query on our website;! register to conduct the SDSI Services with us;! respond to our surveys or feedback forms

Automated decisions we may take	None
Legal basis for processing your personal data	<p>The legal basis for the collection and processing of your personal data is:</p> <p>! for administration and delivery of the SDSI Services:</p> <p>in all other cases: that it is necessary for our legitimate interests which are to encourage participation in sports-specific dispute resolution services for NGBs, which does not prejudice your rights and freedoms.</p>
Who we will disclose your personal data to	<p>We may disclose your personal data to the following:</p> <ul style="list-style-type: none"> ! Staff and Board members of SDSI who work to support the delivery of SDSI Services; ! Arbitrators and Mediators who preside over the services; ! Designated participants in SDSI Services, including their representatives.
Your right to withdraw consent	<p>Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.</p>
Location of your personal data	<p>We will keep your personal data within the European Economic Area.</p>
How long we will keep your personal data for	<p>We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data obtained to conduct the SDSI Services for 1 year following the ending of an arbitration or mediation.</p> <p>We will retain redacted versions of cases and decisions. See below.</p>
Publication of case details on website	<p>For analytical and general public information purposes, we may publish details of cases on our website, however all personal data will be redacted prior to publication.</p>
Your rights in respect of your personal data	<p>You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.</p>
Our contact details	<p>mail. registrar@sportdisputesolutions.ie phone. (01) 6251155 website: www.sportdisputesolutions.ie</p>
Complaints	<p>If you have any concerns or complaints about how we are handling your data, please do not hesitate to get in touch with the Data Protection Compliance Manager. You can also contact the Information Commissioner's Office.</p>